



Deadline to Take BAP Exam

Section 5.3 of the [Settlement Agreement](#) defines the deadline for Retired NFL Football Players to “take” their BAP baseline assessment examinations (“BAP exams”). A Player’s date of birth sets this deadline:



1 Players born on or before **June 6, 1974** must take their BAP exams **no later than June 6, 2019.**

2 Players born **after June 6, 1974** must take their BAP exams **no later than their 45th birthday, or June 6, 2027, whichever comes sooner.**

If you represent a Player who is eligible for the BAP and would like to request a BAP exam, you must contact the BAP Administrator to do so prior to your client’s deadline. **Do not wait to request a BAP exam if your client’s deadline is approaching.** If your client is subject to the June 6, 2019 deadline and you contact the BAP Administrator to make his appointments by that date, he will be deemed to have taken a timely BAP exam. The Parties may consider a similar exception for those subject to a deadline shortly after June 6, 2019, based on the volume of appointments scheduled by the BAP Administrator. You can read more about BAP exams in the “Getting a Baseline Assessment Examination” article on page 2 of the [September newsletter](#).

A Message From the Claims Administrator

*The deadline to submit Monetary Award claims based on pre-Effective Date diagnoses is approaching. If your client received a Qualifying Diagnosis on or before February 6, 2017, and wishes to submit a claim based on it, you must do so by **February 6, 2019.***

Click [here](#) to read a newsletter with more information about Claim Package submission deadlines. If your client is the Representative Claimant for a Player who died before January 1, 2006, click [here](#) here to read an Alert about Special Master decisions on statute of limitations matters. Make sure you submit your client’s Claim Package by February 6, 2019.

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Email: ClaimsAdministrator@NFLConcussionSettlement.com

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BAP Supplemental Benefits



Under Section 5.11 of the Settlement Agreement, Retired

NFL Football Players who were diagnosed with Level 1 Neurocognitive Impairment during their BAP exams are eligible for “BAP Supplemental Benefits,” which pay for approved follow-up examinations, treatments and prescription medications. The Qualified BAP Providers and Qualified BAP Pharmacy Vendors who deliver these services submit their bills directly to the BAP Administrator, meaning the services are free to Players and their families.

To cover the cost of these BAP Supplemental Benefits, each Player diagnosed with Level 1 Neurocognitive Impairment through the BAP has been allocated \$35,000 from the BAP Fund. The BAP Administrator uses this amount to pay the Qualified BAP Providers and Qualified BAP Pharmacy Vendors.

The BAP Administrator will tell you if your client qualifies for BAP Supplemental Benefits when notifying you about a Level 1 Neurocognitive Impairment diagnosis made in the BAP. The BAP Administrator also will later provide an orientation on BAP Supplemental Benefits to you and to your client, along with additional instructions about how

to take advantage of them. So far, 32 Players have been notified about their eligibility for BAP Supplemental Benefits.

If you have any questions about the BAP, including BAP Supplemental Benefits, go to the [FAQs](#) page on the Settlement Website, or contact the BAP Administrator.



We worked with the Parties and Special Masters to redesign the current Settlement Website to give it a fresh look. We are developing the new version of the site and will make it live soon. When we do that, we will post an Alert telling you what has changed from the old site that you are used to seeing and will include a message on the Home page saying the site has been redesigned. We tell you about this now because we do not want you to be surprised or confused when you go to www.NFLConcussionSettlement.com and it looks different. Stay tuned for more details!

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Documents You Must Submit to Receive Payment



If your client becomes eligible for an Award, you must give us these completed documents before the Trustee in the Program can pay the claim:

1 Payment Election Form: This is how you tell us how you want to be paid. You can complete this in your online portal with us (if you use one) or you can download and print a [paper copy](#) on the [Forms](#) page of the Settlement Website (click on “Law Firm Payment Election Form”), sign it and send it by mail or delivery to one of the addresses listed on page 4 of this newsletter.

2 Form W-9: This form is published by the IRS and used for legal entities receiving

payment to provide their Taxpayer Identification Numbers and certify that they are accurate. You can complete this in your online portal with us (if you use one) or you can download and print a [paper copy](#) on the [Forms](#) page of the Settlement Website and send it by mail or delivery to one of the addresses on page 4 of this newsletter.

3 Sworn Statement – Status of Assignment of Claim (SWS-5): This is required under the Court’s December 8, 2017 Explanation and Order, which requires that we ask your client (if eligible for an Award) whether he or she assigned or attempted to assign the claim. You can print a [paper copy](#) on the [Forms](#) page of the Settlement Website, have your client fill it out and sign it, and send it by mail or delivery to one of the

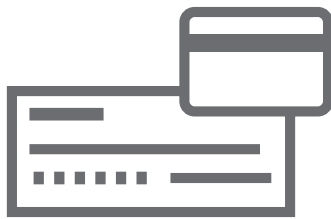
addresses listed at the end of the form.

Call or email us if you would like us to mail you a blank copy of any document.

As discussed on page 3 of last month’s [newsletter](#), if your client has a current or past bankruptcy case, you may need to submit additional documents to receive payment on your client’s Award. You also may need to submit other documents if your client is accepting payment on behalf of a minor or someone who is deceased or legally incapacitated or incompetent. We will tell you if either of these issues affects your client’s payment.

The Trustee issues payments once a month, so your client may not be paid right away after you give us the required documents.

Summary Report Highlight – Payable Claims (Section 7)



claims submitted by Retired NFL Football Players and Representative Claimants. It has four parts:

1. Claims with Monetary Award Notices: This shows how many Monetary Award claims have a notice of eligibility for a Monetary Award. Some of these claims may be under appeal (Section 6 of the Summary Report shows how many). Dollar amounts are based on the Monetary Award after Offsets but before deductions, meaning they include amounts that may be paid to Derivative Claimants, lawyers for common benefit work on behalf of the Settlement Class and lienholders (we explained the difference between “Offsets” and “deductions” on page 4 of the [September newsletter](#)).

In our [July newsletter](#), we introduced the Summary Report on the Settlement Website. Section 7 in this Summary Report gives payment and funding details (by dollar amount and number of claims) for Monetary Award

2. Claims Funded by the NFL Parties: Here we highlight how many of the claims with a notice of eligibility for a Monetary Award have been included on a monthly Funding Request (we explained “Funding Requests” on page 3 of the [August newsletter](#)) and funded by the NFL Parties. Claims cannot be paid until they are approved for funding by the Parties, the Special Masters authorize payment and the NFL Parties deposit funds into the Monetary Award Fund to cover the award amounts.

3. Payments Made to Retired Players and Rep. Claimants: These are the Retired NFL Football Players and Representative Claimants who have been paid for their Monetary Awards.

4. Payments for Liens: This shows how many claims with deductions for Liens had payments made to the lienholders or the Lien Resolution Administrator (GRG), and the amounts paid to resolve those Liens.

Call or email us if you have questions about Section 7 or any other part of the Summary Report.

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HIPAA Forms in the Program

The Program uses several different HIPAA (“HIPAA” is the abbreviation for Health Insurance Portability Act of 1996) release forms to deal with the use and disclosure of “Protected Health Information,” or information regarding medical care, treatment, physical or mental condition and medical expenses. Each form explains your client’s rights, who may use and disclose the information authorized for release and what they are permitted to do with it. Depending on your client’s Settlement Class Member type and current status in the Program, you may need to submit any one of these types of HIPAA forms:



Baseline Assessment Program HIPAA Authorization Form: If your client is eligible for the BAP, he must sign [this](#) before he can participate. See the “Getting a Baseline Assessment Examination” article in last month’s [newsletter](#) for more information about this BAP HIPAA release and how to submit it.



Monetary Award Claim Package HIPAA Authorization Form: If your client is a Retired NFL Football Player or Representative Claimant, he or she fills [this](#) out when submitting a Claim Package for a Monetary Award. You can send this to your client to fill out online (if you use a portal) or use a hard copy form.



Derivative Claimant HIPAA Authorization Form: If your client is a Derivative Claimant, he or she fills [this](#) out when submitting a Derivative Claim Package. You can send this to your client to fill out online (if you use a portal) or use a hard copy form.



Audit Process HIPAA Authorization Form: Only Settlement Class Members who are in Audit receive this form (it is not available publicly on the Settlement Website), which we use to get medical records directly from healthcare providers. We will send this to you as an attachment to a notice if your client’s claim is in Audit. Follow the instructions on the form to send it back to us.

Call or email us if have any questions about these forms.

Deadlines to Respond to Notices



Many of the notices we issue in the Program give you a date by which you must respond if you wish to do so. You should try to meet these deadlines. If you are unable to respond by the deadline listed on a notice you received, you may ask us for more time and explain why you cannot meet the deadline. If you have already missed a deadline, you should immediately take the action that you did not do by the deadline, send us your request for excuse from the deadline within 60 days after the deadline passed (we cannot extend this 60-day limit unless you can show it was impossible for you to meet it) and explain why you missed the deadline. Be sure to submit any documents you want us to consider. We will review your request and get back to you. If your request requires approval from the Special Masters, we will let you know what you need to do.

You can send materials to us at one of these addresses:

U.S. Mail:

NFL Concussion Settlement
Claims Administrator
P.O. Box 25369
Richmond, VA 23260

Delivery (ex., FedEx, UPS):

NFL Concussion Settlement
c/o BrownGreer PLC
250 Rocketts Way
Richmond, VA 23231

If you call us at 1-855-887-3485 with questions about the BAP, select Option 2 to speak to the BAP Administrator.

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